



EEO Service Excellence for Over 30 Years

GSA Contract Number: GS22F9733H

Business Size Classification: Small

DUNS: 145462768 **Cage Code:** 49206

Martin-Miser Associates has built and maintained its status as a leader in delivering EEO services to government agencies, exclusively and continuously, for over 30 years. Its reputation is founded on an impressive high acceptance rate, high standards for meeting and exceeding due dates, and utilizing only experienced, highly trained and paid investigators who understand the demands required under different Statement of Work specifications. Martin-Miser will successfully and satisfactorily ensure the delivery of quality products, while meeting required standards and agency timelines.

Past Performance includes:

- ▶ **Social Security Administration**
Office: Civil Rights and Equal Opportunity
5 year BPA for EEO Investigative Services:
Investigation of Complainants of Discrimination, Counseling and Preparation of FAD
- ▶ **Department of Health & Human Services**
Office: DHHS/PSC/SAS/DAM
5 year BPA for EEO Investigative Service:
Investigation of Complainants of Discrimination, Counseling and Preparation of FADs
- ▶ **Department of Veterans Affairs**
Office: Resolution Management
5 year BPA for EEO Investigative Service:
Investigation of Complainants of Discrimination

NAICS Codes

- ▶ 561611 (primary)
- ▶ 541611
- ▶ 541612
- ▶ 541618

Core Competencies

Investigations

- ▶ Applicable regulations and laws: 29.C.F.R. Part 1614: EEO MD-110; Processing of Formal Complaints.

Counseling

- ▶ Applicable regulations and laws: 29.C.F.R. Part 1614: EEO MD-110; EEOC's Pre-Complaint Processing.

Alternative Dispute Resolution/Mediation

- ▶ Applicable regulations and laws: 29.C.F.R. Part 1614: EEO MD-110; Alternative Dispute Resolution.

Letters of Acceptance/Dismissal

- ▶ Applicable regulations and laws: 29.C.F.R. Part 1614: EEO MD-110; Accepted Claims.

Differentiators

- ▶ Leading EEO Services provider for over 30 years
- ▶ One of largest & oldest firms on the GSA schedule
- ▶ Completed over 10,000 assignments for various government Agencies
- ▶ Quality Control process involves a review of the work product & tracking to ensure timelines
- ▶ Serving some clients with investigative services for over 25 years

Skilled and Qualified Personnel

- ▶ Team of 42 highly trained & experienced investigators (some exclusively for 20+ years)
- ▶ In-house: EEO & Personnel Management, Human Resources, & Customer Service
- ▶ Additional personnel are located in strategic geographic locations throughout the country